

THE ESSENTIALS OF JOB SEARCHING FOR INTERNATIONAL STUDENTS



For international students, the process of looking for a job can be challenging and time-consuming. To secure an interview, follow the traditional ways like composing a resume, working on your interview skills, building links and references, and taking advantage of online resources. Fortunately for international students, Career Service providers are dedicated to helping them get employed. The students, however, are required to provide their immigration status since it can have an impact on the employment process.

APPRECIATING THE STATUS OF ONLINE RESOURCES

F-1: Students that enroll in full academic course studies via a recognized institution. Under certain terms & conditions, students may get jobs inside or out of their campuses.

J-1: Students who take part in the Exchange Programs. These visitors may get jobs inside or out of their campuses on certain terms & conditions.

H-4: Family, including children and spouses of H-1 workers. These students are not permitted to get employed in or out of the campus.

ONLINE RESOURCES

- U.S. Department of State: <http://www.state.gov/>
- Going Global: <http://www.careerservices.txstate.edu/>

NEGOTIATING WITH EMPLOYERS

Hello, I am _____, an international student. I have a passion and am very keen on the _____ field. I have researched enough to know that you have a respectable position in your company and are experienced in this field. Would it be ok if you can spare some time for me? I will not waste time by discussing Optional Practical Training or H1-B hiring process; instead, I want to know:

1. How did you step into this field?
2. As an international student, what skills I need to develop?
3. How can I get an insight into your company's services and products?
4. Has your company partnered with international brands?
5. Can any of your employees help me in this respect from an international student's point of view?
6. What would you suggest for me?
7. Can I contact you again for career-related advice?

Conclude by showing gratitude. The right thing to say is "Thank you so much for your valuable time. Your advice is going to help me in this field." This is how you are going to build your connections in the field. You need to stay connected with this

individual for a few weeks.

Anna (John) Chan

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OBJECTIVE

To get a suitable position in the Project Management field with the help of my educational experience and skills

EDUCATION

Bachelor in Project Management, July 2014

Minor: Computer Science

GPA: 3.7

West Virginia University

LANGUAGE SKILLS

Proficient English Speaker, Fluent Spanish reader, writer, speaker, and translator

PROJECT

Strategic Project Management for Improvement Practices, January 2011 – January 2012

Developed risk strategies and analysis methods for a local company, 2013

EXTRA-CURRICULAR ACTIVITIES

Spanish Student Club member from June 2013 to May 2014

- Played a major part in the management of the Cultural Emerson Seminar Series and the International Music Festival.
- Conducted monthly meet-ups for the common interest and input of international students.
- Accompany and guide the new international students on the campus.

PART-TIME PROFESSIONAL EXPERIENCE

Departmental Store in Granada, February 2008 - 2010

- Welcome and cater to the requirements of the customers.
- Manage and guide the faculty members in organizing aisles.
- Categorizing grocery, tools, and office supplies department.
- Promote hygienic strategies in the store for the visitors and taking out the trash.

TECHNICAL SKILLS

- Microsoft Word, PowerPoint and Excel



CareerServices

careerservices.dewv.edu

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